



**INSTRUCTION TO CLAIMANTS  
FOR GROUP CREDITOR'S LIFE INSURANCE**

**I - CREDITOR-CLAIMANT'S STATEMENT**

This form must be accomplished by the authorized Officer of the CREDITOR. The CREDITOR is usually the sole beneficiary to whom the insurance proceeds are payable

The amount of insurance unpaid balance of the indebtedness at the time of death of the insured DEBTOR shall be supported by Statement of Account or Ledger / Scheduled of Amortizations which reflects in detail the installment payment from the date of inception of the contract of indebtedness up to the time of death of the insured DEBTOR.

**II - ATTENDING PHYSICIAN'S STATEMENT**

This form must be accomplished by every physician who attended to the deceased during his last illness. For this purpose, the company will furnish as many copies of this form as are required.

**III - IDENTIFYING WITNESS'S STATEMENT**

This form must be accomplished by a person of legal age, intimately acquainted with, but not related to the deceased, who has seen the remains and has no interest in the proceeds of the claim.

Besides proper accomplishment and submission of the above-prescribed claim forms, the following documents should be submitted also:

- a. Insured's Death Certificate duly sealed by the Office of the Local Civil Registrar
- b. Certificate of Insurance
- c. Ledges / schedule of Amortizations and / or Schedule of Payments of the deceased
- d. Promissory Note
- e. Birth Certificate of the Deceased
- f. Philippine Constabulary / Police Investigation Report, if the cause of death is due to accident.

**NOTE: ONLY ORIGINAL COPIES OF THESE DOCUMENTS SHALL BE HONORED**

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